



AI Governance Action Checklist

Governance commitments that define responsible AI leadership at your FQHC.

- Form AI Governance Committee before any tool goes live
- Draft and ratify your four core policies (ethics, privacy, usage, risk)
- Require framework- (RIGOR, FAVES, etc.) based vendor evaluation for every AI purchase
- Mandate equity and bias audits disaggregated by race, language, and payer
- Implement patient consent and AI disclosure procedures in all languages served
- Fund role-based training and designate Clinical AI Champions at every site
- Enforce phased deployment — no tool goes live without Committee approval
- Establish a clear incident reporting pathway and practice it before you need it
- Assign compliance ownership for HIPAA, RAISE Act, HRSA, and vendor contracts
- Schedule quarterly equity audits and annual policy reviews on the leadership calendar