

Sample Congressional Visit Run of Show
February 2022

Tips to get started:

- Join zoom meetings 5 minutes early
- Log into the zoom with your first and last name
- Ensure your video is on for the duration of the meeting
- Ensure your mic and/or phone is muted when not speaking

Draft Run of Show (30-minute meeting)

- (1 min) Health centers and office log in to zoom
- (1 min) CHCANYS staff kicks off the meeting, welcoming everybody and providing context for the meeting, facilitates round robin introductions
- (3 min) All attendees introduce themselves with Name, Title, Health Center or CHCANYS staff introduces health centers if attendee list is too long and then hands it over to Advocacy lead
- (20 min) Advocacy lead (designated health center) kicks off with thanking the office of their support (as applicable)

Advocacy lead does an overview of each issue, asking participating health centers to add commentary. Pause to let Congressional Office ask questions about each issue.

- CHC Appropriations/Funding
- Workforce
- Telehealth
- 340B
- Capital

- (5 min) Advocacy Lead asks if there are any other question or concerns from the office?
- Wrap up & sign off