



Department of Health

ANDREW M. CUOMO
Governor

HOWARD A. ZUCKER, M.D., J.D.
Acting Commissioner

SALLY DRESLIN, M.S., R.N.
Executive Deputy Commissioner

February 5, 2015

Dear Assitor:

I am writing to provide you with two new forms for use in manually identity proofing a consumer's account. The enclosed forms modify existing DOH forms 5088 and 5091. The changes to the forms are as follows:

1. DOH Form 5088 – Two new forms of documentation were added to list A. A Foreign Passport Book or Card and Office of Refugee Resettlement Verification of Release Form are now acceptable forms of identity documentation. The age on list C of this form has been revised from applicants 16 and younger to applicants 18 and younger.
2. DOH Form 5091 – The age of an individual who can submit this form has changed from children aged 16 or younger to children aged 17 or younger. Two new forms of documentation were added to list A. A Foreign Passport Book or Card and Office of Refugee Resettlement Verification of Release Form are now acceptable forms of identity documentation. The age on list C of this form has been revised from applicants 16 or younger to applicants 18 or younger.

Assistors should begin using the new forms as soon as possible but no later than April 1, 2015. After April 1, 2015, if an assistor submits an old form for purposes of identity proofing, it will be rejected.

Please feel free to contact my office at (518) 473-0566 should you have any questions regarding this matter. Thank you in advance for your cooperation.

Sincerely,

Gabrielle Armenia, Director
Bureau of Child Health Plus Policy
and Exchange Consumer Assistance
Division of Coverage and Enrollment
Office of Health Insurance Programs

Enclosures